

**Military Surface Deployment and Distribution Command**  
**Customer Advisory**  
**January 13, 2012**  
**CA-11-09/09-0203 Update**

**Subject:** Update Department of Transportation (DOT) 2012 Emergency Response Guidebook (ERG)

**Purpose:** To provide updated guidance/ordering process to DOD military services, shippers interested in obtaining 2012 ERGs.

**Be Advised:** All DOD military services and shippers will deal directly with the Government Printing Office (GPO) to obtain the 2012 ERGs. Military Surface Deployment and Distribution Command (SDDC) will no longer be a direct source to obtain ERGs. Approximate cost of the 2012 ERGs, (per copy) may range from \$1.00 to \$3.00; cost is an estimate and subject to change.

Guidance: GPO will post the 2012 ERG circular letter on their web site and/or forward a copy of circular letter/notice via email to all POCs on distribution list.

This circular letter is to announce the opportunity to submit rider orders for the below listed DOT Pipeline and Hazardous Materials Safety Administration (PHMSA) ERG 2012 publications.

To be added to GPO's circular distribution list, send contact information to email address: [circulars@gpo.gov](mailto:circulars@gpo.gov). DOD military services and shippers must complete and email the SF 1 Printing and Binding Requisition Form. Forward SF1s to email address: [requisition@gpo.gov](mailto:requisition@gpo.gov):

1. Army: All Army activities will submit their SF1 directly to the GPO with the exception of SDDC activities, 2012 ERG orders for SDDC will be submit by HQ SDDC and distributed accordingly.

2. Navy: All Navy activities and the Defense Ammunition Center who posted their 2012 DOT ERG requirements to the NOSSA website shall receive these guides from NOSSA. NOSSA will procure the ERGs from the GPO and distribute accordingly.

3. AF and Marine Corps activities will submit their SF1 in accordance with their services HQ guidance.

4. Services POCs Information:

- a. Navy: Mr. Mario Harley,  
301-744-6066, [mario.harley@navy.mil](mailto:mario.harley@navy.mil)
- b. Marine Corps: Mr. Oliver Bell,  
703-695-7930, [oliver.j.bell@usmc.mil](mailto:oliver.j.bell@usmc.mil)
- c. Army: Mr. Charles Hunter,  
703-692-5935, [scharles.m.hunter4.mil@mail.mil](mailto:scharles.m.hunter4.mil@mail.mil)
- d. Air Force: Ms. Julie Johnson,  
703-586-5337, [Julie.Johnson@pentagon.af.mil](mailto:Julie.Johnson@pentagon.af.mil)

After the SF1s are submitted and a contract is finalized by GPO, forward all required supporting documentation to email address: [requisition@gpo.gov](mailto:requisition@gpo.gov).

Note: ERG orders must be received on or before the date listed in the circular letter. Orders received after the "no later than date" indicated on GPO's 2012 ERG circular may not be filled.

GPO has three acceptable payment methods:

- 1. Credit Card
- 2. Intra-Governmental Payment and Collection (IPAC/Form 4046)
- 3. GPO Deposit Account (Form 4045)/Military Interdepartmental Purchase Request (MIPR)

Note: MIPR will be accepted as an attachment to GPO Form 4045 only.

Attachments:

- 1. Form SF-1 Printing and Binding Requisition
- 2. Form 4045 Deposit Account (Printing and Binding)
- 3. Form 4045 Instructions
- 4. Form 4046 Billing Address Code (BAC) Request

## 5. Form 4046 Instructions

GPO information, updates, circular letters can be found at:

<http://www.gpo.gov/customers/updates.htm>.

**SDDC POC:** Mr. Kim Morrison, (618)220-6894/6359, DSN 770-6894  
or via email:

[usarmy.scott.sddc.mbx.omb-for-hazmat-team@mail.mil](mailto:usarmy.scott.sddc.mbx.omb-for-hazmat-team@mail.mil)

**Expiration:** N/A